Minutes: 09:50 – 10:00

Time: 10 Minutes

Team: Currently Unnamed

Date: 09/10/18

First Team Meeting, Introductions

Minutes: 10:00 – 10:15

Time: 15 Minutes

Team: TriNetra

Date: 09/12/18

Team Name, Logo, Project Decided Upon

Minutes: 10:00 – 10:15

Time: 15 Minutes

Team: TriNetra

Date: 09/17/18

Project Ideas, Brainstorming, Project Requirements Assigned, Requirements Document Discussed

Minutes: 10:00 – 10:15

Time: 15 Minutes

Team: TriNetra

Date: 09/19/18

Project Requirements Reviewed, User Interface Discussed, Data Storage Discussed, Extra Functionalities Discussed, Requirements Document Discussed

Minutes: 10:00 – 10:15

Time: 15 Minutes

Team: TriNetra

Date: 09/21/18

Project Plan Discussed and Assigned

Minutes: 09:00 – 10:20

Time: 30 Minutes

Team: TriNetra

Date: 09/24/18

Review Requirements Graded Rough Draft, Update on Project Plan, Review User Interface, Process Model Scrum Approved

Requirements Document Review

Minutes: 09:00 – 09:40

Review Time: 40 Minutes

Team: TriNetra

Date: 09/26/18

Document Reviewed: Requirements Document

Review Leader: Matthew Schenk

Recorder: Anusha Karnati

Time to Prepare:

Name 1: Matthew Schenk – 1 ½ hours

Name 2: Anusha Karnati – 30 minutes

Name 3: Sai Kishan Naraparaju – 30 minutes

List of Errors, Concerns, or Needed Fixes:

Table of Contents: Header should be Times New Roman Font and Bold. Index i should be added.

Grammatical Errors: Section 1.2, 1.3, and 2.1. Errors should be fixed and flow polished.

Incomplete Section Header: 2.3 will need text below header.

Use Case Diagram: Use Case Diagram will need to be updated to represent new functionality. New subsystems implemented in requirements, as well as, in the user interface.

References: Concerned on lack of references, suggested that a section be added for them.

Minutes: 09:40 – 10:00

Time: 20 Minutes

Team: TriNetra

Date: 09/26/18

Review Project Plan Assignments, Assembly Project Plan

Minutes: 09:50 – 10:20

Time: 30 Minutes

Team: TriNetra

Date: 10/03/18

Review Graded Project Plan Document, Correct Grammar, Update Corrected Sections

Project Plan Document Reviewed

Minutes: 14:30 – 15:00

Review Time: 30 Minutes

Team: TriNetra

Date: 10/03/18

Document Reviewed: Project Plan Document

Review Leader: Sai Kishan Naraparaju

Recorder: Anusha Karnati

Time to Prepare:

Name 1: Matthew Schenk – 1 hour

Name 2: Anusha Karnati – 1 hour

Name 3: Sai Kishan Naraparaju – 1 hour

List of Errors, Concerns, or Needed Fixes:

Grammatical Errors: Section 2.2, 4.1, and 4.4. Errors should be fixed and flow polished.

Remove Figure 2. Count of Resource Allocation. Due to tasks being weighted, it is not a good representation of workload. Section 5.1.

Task Network Diagram. Update Task Network Diagram to include User Manual into Deliverables. Section 5.3.

Describe Documentation. Section 6.1.

Minutes: 09:00 – 10:00

Time: 60 Minutes

Team: TriNetra

Date: 10/10/18

Completed Interim Presentation, UI Diagram, Navigation Diagram, Other Diagrams Discussed: Class Diagram, Data Flow Diagram, Sequence Diagram

Minutes: 10:00 – 10:30

Time: 30 Minutes

Team: TriNetra

Date: 10/24/18

Reviewed Interim Presentation, Updated Design Diagrams: State Transition Diagram and Class Diagram, Complete Design Draft, Start Implementation Approved, Testing Document Assigned

Minutes: 10:00 – 10:30

Time: 30 Minutes

Team: TriNetra

Date: 10/26/18

Sections of Testing Document Assigned to Members, Two Test Cases per Use Case per Member, Discussed Design Document, Start Implementation Approved

Minutes: 10:00 – 10:15

Time: 15 Minutes

Team: TriNetra

Date: 10/29/18

Review and Finalize Design Document, Test Cases Discussed

Minutes: 09:30 – 09:50

Time: 20 Minutes

Team: TriNetra

Date: 10/31/18

Reviewed Use Cases, Reviewed Test Plan, Review and Finalize Design Diagrams and Document, Combine Testing Table, Testing Plan Document Divided and Assigned

Minutes: 09:00 – 09:50

Time: 50 Minutes

Team: TriNetra

Date: 11/05/18

Delivered Final Design Draft, Reviewed Completed Testing Document Sections, Pushed Table of Test Cases to Completion, Discussed How to Start Implementation

Minutes: 10:00 – 10:10

Time: 10 Minutes

Team: TriNetra

Date: 11/07/18

No Updates, Waiting on Testing Sections to be Completed

Minutes: 10:00 – 10:15

Time: 15 Minutes

Team: TriNetra

Date: 11/09/18

Rough User Interface Displayed, Project is Large to Email, Decided to Push to GitHub

Minutes: 10:00 – 10:15

Time: 15 Minutes

Team: TriNetra

Date: 11/12/18

No Updates or Reports

Minutes: 10:00 – 10:15

Time: 15 Minutes

Team: TriNetra

Date: 11/14/18

No Updates or Reports

Minutes: 10:00 – 10:15

Time: 15 Minutes

Team: TriNetra

Date: 11/19/18

Current Build Displayed and Discussed

Minutes: 10:00 – 10:15

Time: 15 Minutes

Team: TriNetra

Date: 11/26/18

Current Build Pushed to GitHub, Discussed and Tested

Minutes: 10:00 – 10:15

Time: 15 Minutes

Team: TriNetra

Date: 11/28/18

Current Build Discussed and Tested

Minutes: 10:00 – 10:15

Time: 15 Minutes

Team: TriNetra

Date: 11/30/18

Current Build Pushed to GitHub, Discussed and Tested

Minutes: 09:50 – 10:00

Time: 10 Minutes

Team: TriNetra

Date: 12/03/18

Finalized Build Pushed to GitHub, Discussed and Tested, Final Report and Final Presentation Assigned, Reviewed Testing Document, Assigned Corrections to Testing Document, Assigned User Manual, Assigned Minutes, Assigned Objective Grading Sheet

Minutes: 16:00 – 18:00

Time: 120 Minutes

Team: TriNetra

Date: 12/04/18

Compile Documentation, Review and Approve Final Documentation, Rehearse Final Presentation

Completed Minutes: 670 Minutes by Team TriNetra